

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS**

9760 Florida Blvd, Walker LA 70785 (Headquarters)

June 17, 2024

Chairman Dugas called the Regular Board meeting of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Blevins and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Darren Blevins, Mr. Robert Dugas, Mr. Jeff Easley, and Mr. Leslie Falks. Chief Wascom, Deputy Chief Trey Jackson, Ms. Tasha Killcrease, Ms. Megan Lynch, Mr. Luke Yoes, Mr. Jay LeBlanc and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Blevins made the motion, seconded by Mr. Falks, to adopt the minutes of the May 20, 2024 Board Meeting.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks
Nays: None
Abstain: None
Absent: None

Mr. Luke Yoes with Hannis T. Bourgeois, LLP reviewed the May 2024 Financial Report along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

Mr. Jay LeBlanc with Quality Engineering & Surveying, LLC advised there have been several communications with the Fire Chief regarding the MSAs since the last board meeting. Chief Wascom advised all the districts' questions have been answered and he would get an update from the district's attorney.

There being no further old business to discuss, the Board moved on to new business.

The 2023 Final Audit Report was given by Ms. Megan Lynch with James, Lambert, Riggs, & Associates, Inc. The 2023 Annual Financial Statement Audit presented a clean audit. There was one recommendation on Internal Controls over cash disbursements (page 39) and a Management Response was included. Ms. Lynch then gave the Statewide Agreed Upon Procedures (AUP) engagement with no opinions or findings. Copies of both reports were given to the Board Secretary afterward and will be on file in the Administrative Office.

Chief Wascom reiterated the two options to purchase apparatus is on state contract or go out for public bid because HGAC is not an eligible vendor at this time.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to authorize Chief Wascom to get publications and specifications ready to go out for public bid on two fire engines.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks
Nays: None
Abstain: None
Absent: None

Chief Wascom advised the Board of the districts needs for new extrication equipment. The plan is to replace all extrication equipment on the Rescue truck and purchase just required tools for three first out engines. Eventually, the district will replace the equipment on all first out engines as budget allows.

Mr. Falks made the motion, seconded by Mr. Blanchard, to authorize Chief Wascom to get publications and specifications ready to go out for public bid to replace all extrication equipment on the Rescue truck and three sets of the required tools for the engines.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks
Nays: None
Abstain: None
Absent: None

Chairman Dugas advised the July 2024 board meeting, the district will discuss levying the 2024 Millage rates.

Mr. Easley made the motion, seconded by Mr. Blevins, to ratify all the required publications, media broadcast, and postings to roll forward the 2024 Millage rates that were completed in early June 2024.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks
Nays: None
Abstain: None
Absent: None

Mr. Blevins made the motion, seconded by Mr. Blanchard, to call for the public hearing to discuss the 2024 Millage rates on July 15, 2024 at 6:00pm with the regular Board of Commissioners meeting to follow immediately.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks
Nays: None
Abstain: None
Absent: None

There being no further new business to discuss, the Board moved on to Chief's and Commissioners reports.

Deputy Chief Jackson presented the response statistics for LPFPD4's total of 637 calls in May.

There being no further business before the board, Mr. Easley made the motion, seconded by Mr. Blanchard to adjourn at 6:28 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Easley, and Mr. Falks
Nays: None
Abstain: None
Absent: None



Robert Dugas, Chairman