

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS**

9760 Florida Blvd, Walker LA 70785 (Headquarters)

November 18, 2024

Chairman Dugas called the Public Hearing of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Falks and the assembly recited the Pledge of Allegiance.

Chairman Dugas called the roll with the following members present: Mr. Darren Blevins, Mr. Robert Dugas, and Mr. Leslie Falks. Mr. Joseph Blanchard was absent. Chief Wascom, Ms. Tasha Killcrease, Mr. Trey Sanders, Mr. Jay LeBlanc and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

The budget packet was given to the Board which contained the message from preparer, budget message, authorization resolutions, budget detail, and authorized positions.

The Board reviewed the amendments to the 2024 Operating Budget. A discussion was held. No public comments were made regarding the amendments to the 2024 Operating Budget.

The Board reviewed the proposed 2025 Operating Budget. A discussion was held. No public comments were made regarding the proposed 2025 Operating Budget.

There being no further business to discuss, Mr. Blevins made the motion, seconded by Mr. Falks, to close the public hearing at 6:13 p.m.

Ayes: Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard

Chairman Dugas called the Regular Board Meeting of the Board of Commissioners to order at 6:13 p.m.

Chairman Dugas called the roll with the following members present: Mr. Darren Blevins, Mr. Robert Dugas, and Mr. Leslie Falks. Mr. Joseph Blanchard was absent. Chief Wascom, Ms. Tasha Killcrease, Mr. Trey Sanders, Mr. Jay LeBlanc and several LPFPD4 members were also in attendance.

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Blevins made the motion, seconded by Mr. Falks, to adopt the minutes of the October 21, 2024 Board Meeting.

Ayes: Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard

The October 2024 Financial Report was reviewed by Trey Sanders with Hannis T. Bourgeois, LLP along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets. No comments were made.

Mr. Jay LeBlanc with Quality Engineering & Surveying, LLC gave the Engineers Report:

- next board meeting he will present task orders for the programming/design phase
- Station 11 is awaiting the next Planning Commission meeting to move forward
- Station 7 is awaiting the updated topographic map

There being no further old business to discuss, the Board moved on to new business.

Board Secretary Tasha Killcrease read aloud Resolution No. 24-004:

RESOLUTION NO. 24-004 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON PARISH FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2024 AMENDED BUDGET

WHEREAS, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 18, 2024 for a properly advertised, regular meeting;

WHEREAS, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Amended Budget for the 2024 fiscal year together with this adoption instrument;

WHEREAS, the Board finds that notice of the proposed Amended Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

WHEREAS, the proposed 2024 Amended Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

WHEREAS, a public hearing on the proposed 2024 Amended Budget was held this date; November 18, 2024;

WHEREAS, the Board finds that adoption of the proposed 2024 Amended Budget is in the best interest of the public and the District;

BE IT RESOLVED that the proposed 2024 Amended Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

BE IT FURTHER RESOLVED that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq*

No comments were made. A copy of the budget overview is attached.

Mr. Falks made the motion, seconded by Mr. Blevins, to approve the Amended 2024 Operating Budget by Resolution 24-004.

Ayes: Mr. Blevins, Mr. Dugas, and Mr. Falks
Nays: None
Abstain: None
Absent: Mr. Blanchard

Board Secretary Tasha Killcrease read aloud Resolution No. 24-005:

RESOLUTION NO. 24-005 OF THE BOARD OF COMMISSIONERS OF LIVINGSTON PARISH FIRE PROTECTION DISTRICT NO. 4 ADOPTING 2025 PROPOSED BUDGET

WHEREAS, a quorum of the Board of Commissioners ("Board") of Livingston Parish Fire Protection District No. 4 ("District") was present on November 18, 2024 for a properly advertised, regular meeting;

WHEREAS, James T. Wascom, as the District's Chief Executive, has prepared and submitted a proposed Budget for the 2025 fiscal year together with this adoption instrument;

WHEREAS, the Board finds that notice of the proposed Budget, its availability for inspection and the date time and place of the public hearing to be held on the Budget was properly advertised in accordance with the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*;

WHEREAS, the proposed 2025 Budget has been available for inspection by the public at the District's office located at 9760 Florida Blvd Walker, La 70785;

WHEREAS, a public hearing on the proposed 2025 Budget was held this date; November 18, 2024;

WHEREAS, the Board finds that adoption of the proposed 2025 Budget is in the best interest of the public and the District;

BE IT RESOLVED that the proposed 2025 Budget, a copy of which is attached hereto and made part hereof, is hereby approved and adopted;

BE IT FURTHER RESOLVED that James T Wascom, the District's Chief Executive, be and is hereby authorized and instructed to take all actions reasonably necessary to effectuate all provisions of this Budget, including the Pay Plan, and to comply with the provisions of the Louisiana Local Government Budget Act, LA. R.S. 39:1301 *et seq.*

No comments were made. A copy of the budget overview is attached.

Mr. Blevins made the motion, seconded by Mr. Falks, to approve the proposed 2025 Operating Budget by Resolution 24-005.

Ayes: Mr. Blevins, Mr. Dugas, and Mr. Falks

Nays: None

Abstain: None

Absent: Mr. Blanchard

There being no further new business, the board moved on to Chief's and Commissioner's reports.

- Deputy Chief Jackson presented the response statistics for LPFPD4's total of 650 calls in October 2024.

There being no further business before the board, Mr. Blevins made the motion, seconded by Mr. Falks, to adjourn at 6:43 p.m.

Ayes: Mr. Blevins, Mr. Dugas, and Mr. Falks

Nays: None

Abstain: None

Absent: Mr. Blanchard



Robert Dugas, Chairman



Livingston Parish Fire Protection District #4

Budget Overview: 2024 Amended Budget - FY24 P&L

January - December 2024

	TOTAL
Income	\$9,527,459.06
GROSS PROFIT	\$9,527,459.06
Expenses	
5018 Certificates of Indebtedness	532,003.34
5029 Fees	74,150.00
5054 Fuels & Lubes	108,335.00
5108 Operating Expense	313,620.00
5149 Property Tax & User Fee Costs	430,805.72
5179 Repairs & Maintenance	432,397.00
5241 Casual Labor	2,410.00
6160 Dues and Subscriptions	13,900.00
6180 Insurance	1,482,828.00
6240 Miscellaneous	12,500.00
6241 Furnishings & Fixtures	2,100.00
6242 Pre & Post Employment Services	4,700.00
6390 Utilities	149,295.00
6560 Payroll Expenses	5,148,048.00
Total Expenses	\$8,707,092.06
NET OPERATING INCOME	\$820,367.00
Other Expenses	
5015 Cash Equipment Expense	75,000.00
8010 Capital Improvements	602,025.95
Total Other Expenses	\$677,025.95
NET OTHER INCOME	\$ -677,025.95
NET INCOME	\$143,341.05

Livingston Parish Fire Protection District #4

Budget Overview: Budget_FY25_P&L - FY25 P&L

January - December 2025

	TOTAL
▶ Income	\$10,947,448.00
GROSS PROFIT	\$10,947,448.00
▶ Expenses	\$10,947,448.00
NET OPERATING INCOME	\$0.00
▶ Other Expenses	\$2,175,000.00
NET OTHER INCOME	\$ -2,175,000.00
NET INCOME	\$ -2,175,000.00



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6240 Miscellaneous	12,500.00
6241 Furnishings & Fixtures	2,100.00
6242 Pre & Post Employment Services	4,700.00
6390 Utilities	149,295.00
6560 Payroll Expenses	5,148,048.00
Total Expenses	\$8,707,092.06
NET OPERATING INCOME	\$820,367.00
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▶ Expenses	\$10,947,448.00
NET OPERATING INCOME	\$0.00
▶ Other Expenses	\$2,175,000.00
NET OTHER INCOME	\$ -2,175,000.00
NET INCOME	\$ -2,175,000.00