

**LIVINGSTON PARISH FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS**

9760 Florida Blvd, Walker LA 70785 (Headquarters)

December 16, 2024

Chairman Dugas called the Regular Board meeting of the Board of Commissioners to order at 6:00 p.m. The invocation was given by Mr. Blevins and the assembly recited the Pledge of Allegiance.

Chairman Dugas introduced LPFPD4's new Board Member, Mr. Shane Hernandez, appointed by the Livingston Parish Council on November 21, 2024.

Chairman Dugas called the roll with the following members present: Mr. Joseph Blanchard, Mr. Darren Blevins, Mr. Robert Dugas, Mr. Shane Hernandez. Mr. Leslie Falks was absent. Chief Wascom, Deputy Chief Trey Jackson, Ms. Tasha Killcrease, Mr. Trey Sanders, Mr. Jay LeBlanc, and several Livingston Parish Fire Protection District 4 (LPFPD4) members were also in attendance.

Chairman Dugas announced the Vice Chairman seat was vacant and would entertain any nominations.

Mr. Blevins was nominated by Mr. Blanchard. A roll call vote was taken to appoint Mr. Darren Blevins as the Vice Chairman for LPFPD4's Board of Commissioners:

Ayes: Mr. Blanchard, Mr. Dugas, and Mr. Hernandez
Nays: None
Abstain: Mr. Blevins
Absent: Mr. Falks

Chairman Dugas announced that public input would be accepted from any member of the audience wishing to address an agenda item. There was no public comment made.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to adopt the minutes of the November 18, 2024 Public Hearing and Regular Board Meeting.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Hernandez
Nays: None
Abstain: None
Absent: Mr. Falks

Mr. Trey Sanders with Hannis T. Bourgeois, LLP reviewed the November 2024 Financial Report along with the Board Members. The Financial Report includes Balance Sheet for assets as well as liabilities and fund balance, Statement of Income, Budget to Actual, and General Fixed Assets.

Mr. Jay LeBlanc with Quality Engineering & Surveying, LLC presented the site plan for Station 11 and advised all necessary documents have been submitted to the Livingston Parish Planning Department and hoping to be on their January Planning Commission Meeting Agenda. A discussion was held.

There being no old business to discuss, the Board moved on to new business.

Chairman Dugas announced the Board would need to ratify the appointment of the new Board Member.

Mr. Blevins made the motion, seconded by Mr. Blanchard, to ratify the Livingston Parish Council's Appointment on November 21, 2024 of Mr. Shane Hernandez to LPFPD4's Board of Commissioners.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Hernandez
Nays: None
Abstain: None
Absent: Mr. Falks

Vice Chairman Blevins announced Chairman Robert Dugas's term on the Board of Commissioners expires January of 2025. A discussion was held.

Mr. Blanchard made the motion, seconded by Mr. Hernandez, to reappoint Mr. Robert Dugas as the at large member and Board Chairman. Term will expire January of 2027.

Ayes: Mr. Blanchard, Mr. Blevins, and Mr. Hernandez
 Nays: None
 Abstain: Mr. Dugas
 Absent: Mr. Falks

Chief Wascom and Chief of Maintenance Blake Gilmore announced the maintenance department was in need of an overhang and concrete pad to efficiently work on LPFPD4's vehicles. Mr. Gilmore obtained three quotes for 20'x40' covered pavilion and 6" concrete pad addition to the training building. A discussion was held. The Board were all in agreeance the pad should be minimum of 10" thick and the quotes did not match completely. The Board request Mr. Gilmore obtain three more quotes with 10" concrete pad.

Mr. Blanchard made the motion, seconded by Mr. Blevins, to authorize Chief Wascom to approve the lowest quote and proceed with the purchase/construction after new quotes are received for a 20'x40' covered pavilion and a minimum 10" concrete pad.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Hernandez
 Nays: None
 Abstain: None
 Absent: Mr. Falks

Chairman Dugas and Chief Wascom reminded the Board we have been in discussion with LPFPD4's attorney and Tigerland Properties. Tigerland Properties is requesting a 60' right of access through LPFPD4's South Point Property in order to gain access to landlocked property adjoining the east boundary line. A discuss was held.

The Board were all in agreeance to move forward with a 60' access on the north side of LPFPD4's South Point property, providing Tigerland Properties would install a culvert the full 60', they would obtain a new survey, and keep all utilities on the north side of the 60' access.

Mr. Blevins made the motion, seconded by Mr. Hernandez, to have LPFPD4's attorney draw up the necessary paperwork with all stipulations mentioned above and authorize Chief Wascom to sign the agreement.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, and Mr. Hernandez
 Nays: None
 Abstain: None
 Absent: Mr. Falks

There being no further new business to discuss, the Board moved on to Chief's and Commissioner's reports.

- Deputy Chief Jackson presented the response statistics for LPFPD4's total of 590 calls in November of 2024. He also announced Santa routes were nearly complete and LPFPD4 currently had 44 full boxes of donated food to give to Walker Baptist Church's food pantry.
- Training/Safety Officer Keesler Fly announced that LPFPD4 purchased a LUCAS (chest compression device) and will be put in service once training is complete.
- Mr. Blevins wanted to commend the department for their part in representing LPFPD4 at the Annual Stine's Family Night.
- Chief Wascom advised the chassis are on order for the new apparatus and everything is still on scheduled for delivery the end of 2025.

There being no further business before the board, Mr. Blevins made the motion, seconded by Mr. Blanchard to adjourn at 6:39 p.m.

Ayes: Mr. Blanchard, Mr. Blevins, Mr. Dugas, Mr. Hernandez
 Nays: None
 Abstain: None
 Absent: Mr. Falks


 Robert Dugas, Chairman